

No.17/1/2015-16-CCSCSB
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Central Civil Services Cultural and Sports Board

Room No.361, 'B' Wing, 3rd Floor
Lok Nayak Bhawan, New Delhi-3
Dated the 3rd February, 2021

CIRCULAR

Sub: Inter-Ministry Men and Women Volleyball Tournament, 2020-21.

Central Civil Services Cultural and Sports Board is organizing Inter-Ministry Men and Women Volleyball Tournament 2020-21 from 24th to 26th February 2021 at Vinay Marg Sports Complex, Chankyapuri, New Delhi.

2. The Ministry /Department desirous to participate in the tournament may send their entries in the prescribed Proforma (**Annexure I**) along with the entry fee of Rs.450/-. Last date for submission of entries in the Central Civil Services Cultural & Sports Board office Room No. 361, 'B' Wing, Lok Nayak Bhawan, Khan Market, New Delhi – 110003 is **22nd February, 2021. It is further stated that atleast 04 teams required for organization of tournament.**

3. It may please be noted that there will be only one team from each Ministry The Ministry may include in their team persons working in the attached and subordinate offices located at Delhi/New Delhi. All teams/Individuals would be represented as a part of Ministry's Team only. Central government autonomous organization like UPSC, Election Commission, C&AG's Office, Lok Sabha Secretariat, Rajya Sabha Secretariat, Cabinet Secretariat, PMO etc. can send independent team. The entries are to be sent through the Welfare Offices of the Ministry concerned.

4. The following categories of employees are not eligible for participation in this competition:-

- (a) Uniformed personnel in Defence Services/Para Military Organisations/ Central Police Organisation/Police/RPF/CISF/BSF/ITBP/NSG etc.
- (b) Employees of Autonomous bodies/Undertakings/Public Sector Banks/ Corporations even though administratively controlled by the Central Ministries.
- (c) Casual/Daily wages workers.
- (d) Employees attached to offices on temporary duty.

5. No entry will be accepted unless accompanied with fee. The entry should be sent in the prescribed form duly signed by the Welfare Officer concerned and should reach on or before the last date mentioned above. The entry fee may be deposited in Board's Bank account as per details mentioned below:-

**Account Holder Name – Secretary CCSCSB, Bank – Syndicate Bank
Account No. 90432010052140, Branch – Khan Market, IFSC Code – SYN0009043.**

Payment can also be made by scanning the following QR Code



6. **Winners and Runners-up of team championship will be awarded cash prize of Rs. 10,000/- and Rs. 7,000/- respectively.**

7. The rules and regulations governing the eligibility conditions for participation, etc. in the Inter-Ministry Tournament are available on the website of the Department of Personnel & Training and can be accessed at (<https://dopt.gov.in/about-us/wings-or-division-in-dopt/welfare-divisions>).

8. The general instructions as per SOP/Guidelines of COVID-19 issued by Central/State Govt., are to be strictly followed by all players and supporting staff during the competition are at **Annexure-II**. If it is found that the general instructions is not followed by any player/official in the tournament he/she shall be liable to be debarred from the tournament.

9. A Screening Check List for COVID-19 (**Annexure III**) is mandatory to fill up daily at venue during the entire period of tournament.

10. Captains/Managers of men teams should report to Shri Yoginder Singh, Men – Convener, Volleyball and Captains/Managers of Women team should report to Ms. Sita Tiwari, Women – Convener, Volleyball at 9 am on 24th February, 2021. The detailed programme along with relevant details, rules and regulation will be supplied to the team/players at the venue of the Tournament.



(Kulbhushan Malhotra)
Secretary (CCSCSB)

To,

All Welfare Officers in the Ministries/Departments.
Notice Board.

Shri Yogendra Singh, Convener (Men -Volleyball) Mb.7303828844/8810551669)

Ms. Sita Tiwari, Convener (Women - Volleyball) Mb.9990026930

Central Civil Services Cultural & Sports Board
(Department of Personnel & Training)
APPLICATION FORM FOR INTER MINISTRY TOURNAMENT

Year – 2020-21

1. Name of the Cultural/Sports Event : **Inter Ministry (Men/Women) Volleyball Tournament**
2. Name of the Ministry/Deptt. with :
Complete address
3. Details of the participants : (Mark '✓' as applicable)

S.No	Name & Designation	Date of Joining	Id .Card No. (Enclose Copy of ID Card)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			

4. Details of Manager & Captain

Details	Manager	Captain
Name & Designation		
Office Address		
Contact No.		

(Note:- As far as general safety is concerned, all the participants will take care of themselves during the game/ event. The Central Civil Services Cultural and Sports Board shall not be responsible for any injuries/ accidents/ mishappening during the game/events.)

Signature of Welfare Officer
(Rubber Stamp)

VERIFICATION CERTIFICATE

This Ministry intends to enter a team for the Inter-Ministry Tournaments/Competition. Accordingly, the entry form duly filled up is sent herewith. I hereby undertake on behalf of the Ministry to abide by the rules and instruction of the Tournament/Competition.

2. I certify that the participants mentioned in this form are employees of this Ministry/ Department. No member of the team is a casual / daily wage employee. All the players are eligible to participate in the tournament/competition as per eligibility criteria laid down by the Board. In case if it is found that any member of the team is not eligible and is included in the team, the team will be automatically disqualified from the tournament/competition without any notice to this ministry/ department.

3. I also undertake the responsibility to ensure that this Ministry's team after being entered in the Tournament/Competition will participate in the Tournament/Competition and at any stage would not refuse to participate or withdraw from the Tournament/Competition without prior approval of the Board.

Signature (Welfare Officer)
(Rubber Stamp)

Name

Tele. No (O)

e-mail if any

Full Correspondence address.....

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GENERAL INSTRUCTIONS FOR PLAYERS AND SUPPORTING STAFF

To avoid mass gathering and to follow SOP guidelines of COVID-19 issued by Central/State Govt., the following instructions will be strictly followed by all participants/officials for smooth conduct of Inter-Ministry (Men and Women), Volleyball Tournament 2020-21 from 24th to 26th February 2021 at Vinay Marg Sports Complex, New Delhi.

1. No extra person other than player and designated officials will be allowed inside the playing hall.
2. A Screening Check List for COVID-19 (**Annexure III**) is mandatory to fill up daily at venue during the entire period of tournament.
3. Thermal screening of all players/officials shall be checked by a non-contact thermometer (wrist/forehead).
4. **All players and supporting staff to show and carry a copy of their COVID-19 negative test report conducted 72 hours prior to their date of competition.**
5. Physical distancing of at least 6 feet to be strictly followed.
6. Personal equipment such as gloves, face masks, mouth guard, helmet, shin guards, wrist band, head band, shoes etc. shall be used without sharing.
7. Equipment which is bound to be shared and utilised continuously during tournament must be used carefully without using such equipment to rub/ touch face, remove sweat, cover mouth while hyperventilating etc.
8. Wearing of Face masks will be mandatory at all times except during performance. All participants and officials must carry their own Face mask, hand sanitizer and water bottle all the times during the competition.
9. While not in playing hall, wash your hands with soap even when hands are not visibly dirty. Use of alcohol based hand sanitizers can be made wherever feasible.
10. Strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/ handkerchief/flexed elbow and disposing off used tissues properly.
11. If any player/official or his/her family member/relative is suspected/tested positive for COVID-19 to whom the player/official has been sharing common living space or has been in contact, then it is expected from the concerned Player/Official to inform the Convenor/Covid Task Force/Office immediately and refrain from attending the tournament/office to prevent risk of exposing others in the tournament/ office as has been specified in the Standard Operating Procedure (SOP) issued by M/o H&FW on 04.06.2020.
12. At venue all the players/Officials may ensure and implement the instructions strictly as issued by the MHA from time to time Vide O.M/Orders Nos. 40-3/2020-DM-I(A), dated 15.04.2020, 01.05.2020, 17.05.2020, 29.06.2020, 30.09.2020, 25.11.2020, 28.12.2020 and DoPT O.M. No. 11013/9/2014-Estt.A.III, dated 18.05.2020 respectively i.e., Social distancing, wearing mask, time to time hand sanitization, strict ban of gutka/Tobacco etc. and spitting should be strictly prohibited etc.
13. Only those players are permissible in the playing hall whose events are in progress. The next lot of players and officials should wait outside the venue and shall enter the Playing hall once the players from previous event will leave the playing hall.
14. Use covered dustbins to manage used masks and waste materials.
15. Aarogya Setu App must be installed in the phones of all participants/officials. Entry will be allowed in the venue only if the status is found to be "Safe".
16. The following persons will be member of COVID Task Force:-
 - a) Shri Manoj Kumar, Cabinet Secretariat
 - b) Amit Kumar, Department of Income Tax
 - c) Dhruv Narayan Azad, Ministry of Home Affairs
17. All players are requested to support the Task Force to ensure the Covid norms are followed strictly.

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CENTRAL CIVIL SERVICES CULTURAL & SPORTS BOARD

INTER-MINISTRY MEN/WOMEN VOLLEBALL TOURNAMENT 2020-21

SCREEING CHECK LIST FOR COVID-19

Name of Player/Official (in block Letter): _____

Name of Ministry/Department : _____

Designation : _____

Mobile Number : _____

S. No.	Clinical Symptoms	Please Tick if Present
1.	Fever in last 02 weeks	
2.	Cough or sore throat in last 02 weeks	
3.	Running nose or recurrent sneezing in last 02 weeks	
4.	Difficulty in breathing	
5.	Loss of Taste/ Smell	
6.	Diarrhoea	
7.	Weakness/Fatigue/Body Aches	
8.	Redness of eye or any skin lesions	
9.	Any close contact with person with above symptoms	
10.	History of travel abroad since 1 st March 2020	
11.	History of travel abroad of any family member or close contact	

***If any of the above symptoms answer is yes(or tick), then the respective player cannot be allowed to participate until he/she has undergone a complete check-up by medical doctor, which should have to be documented by the doctor and present the same to Chief Arbiter/Convener of the tournament.**

PLAYERS/OFFICIALS DECLARATION

During the current Corona Pandemic I am participating in the tournament of my own accord. I will not hold tournament organisers or Convener/Arbiters/Officials accountable for any infection happens to me. I assure you the information given by me above is correct. I will follow all mandatory protocol/precaution/guidelines during the tournament.

Date : _____ February, 2021

Signature of Player/Official